

West Metro Ophthalmology, PA complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. West Metro Ophthalmology does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

West Metro Ophthalmology, PA:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (large print, audio, accessible electronic formats, other formats)

- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact Melissa Ellingson at (763)553-0288.

If you believe that West Metro Ophthalmology has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

Mark Pottenger
Civil Rights Coordinator
5851 Duluth Street Suite 215
Golden Valley, MN 55422,
Phone: (763)546-8422 Fax: (763)546-8114
email: markp@westmetroeye.com

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Mark Pottenger, our Civil Rights Coordinator, is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue SW,
Room 509F HHH Building
Washington, D.C. 20101

1-800-368-1019, 1-800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.